



CHRIST CHURCH - OAK BROOK
Application for Summer Internship

PLEASE READ THE INSTRUCTIONS ON THIS PAGE BEFORE COMPLETING THE APPLICATION.

APPLICATION

As you go through the application, please answer all questions and fill in all blanks. Be sure to use the tab key to move from one field to the next. After completing the application, please save it and then email it to llutey@ChristChurch.us.

REFERENCES

Please notice that a separate electronic reference form is provided. Please email the reference form to your two references. After your references have completed the form electronically, they should email it to llutey@ChristChurch.us. Your application will not be considered complete until your two reference forms have been returned to llutey@ChristChurch.us.

**Applications will be accepted from NOVEMBER 18, 2018 through JANUARY 20, 2019.
Late applications will not be considered.**

APPLICATION

Full Name
Preferred Name
Birthday (optional)
Have you ever applied here before? <input type="radio"/> Yes <input type="radio"/> No (check one) If so, when?

PERMANENT CONTACT INFORMATION

Permanent Address		
City	State	Zip
Home Phone Number		
Mobile Phone Number		
Email Address		
Dates that you will be at this address		

TEMPORARY OR CURRENT CONTACT INFORMATION

Your Mailing Address		
City	State	Zip
Dates that you will be at this address		

CURRENT SCHOOL INFORMATION (if applicable)

School Name	Year
Major	Minor

GENERAL INFORMATION

Are you legally eligible to work in the United States? <input type="radio"/> Yes <input type="radio"/> No
Drivers License Number & State:
Have you had any moving violations and/or vehicle accidents within the last 3 years (i.e. speeding, running a red light, etc.)? <input type="radio"/> Yes <input type="radio"/> No If yes, please list all, including month and year:
Have you been convicted of a criminal offense? <input type="radio"/> Yes <input type="radio"/> No If yes, please explain:

My preference is for an internship in:
[number 1-4 / 1 = best]

- Early Childhood
- Children
- Middle School
- High School

Are you available for employment June 2 – August 11, 2019?

Yes No

Do you have any scheduling conflicts?

Yes No

If yes, please list the details of your conflict. (event, dates, etc.)

How did you hear about Christ Church of Oak Brook internships?

CHURCH ACTIVITY

Church Name	
City	State
Are you a member? <input type="radio"/> Yes <input type="radio"/> No	
List any ministries in which you have served:	

EDUCATION HISTORY (Fill in all the boxes that apply)

TYPE	NAME OF SCHOOL	STATE	# OF YRS	DEGREE
High School				
College				
Grad School				

EMPLOYMENT INFORMATION (List your two most recent employment experiences.)

Company Name	
City	State
Supervisor	Phone Number
Dates of Employment	May we call this employer <input type="radio"/> Yes <input type="radio"/> No
Your Position/Title	Reason for Leaving
Your Duties	

Company Name	
City	State
Supervisor	Phone Number
Dates of Employment	May we call this employer <input type="radio"/> Yes <input type="radio"/> No
Your Position/Title	Reason for Leaving
Your Duties	

REFERENCES (Please list the two people who will serve as your references)

Reference Form #1: Pastor, Bible Study Leader, Professor	
Name:	Relationship:
Reference Form #2: Friend or Mentor	
Name:	Relationship:

GETTING TO KNOW YOU – PART 1

What are five words you would use to **DESCRIBE YOURSELF**?

How do you seek to live a life of **WORSHIP** as a follower of Jesus Christ?

How are you currently seeking to **GROW** as a follower of Jesus Christ?

Briefly describe how you **SERVE**:

Please briefly share your **STORY** and why you would like to **SERVE** with us:

GETTING TO KNOW YOU – PART 2

Please answer with as much detail as possible about your specific experience and training.
Please indicate level of experience.

- A: No experience: have never done it before
- B: Minimal experience: have had a few experiences (ex. mission trip or school project)
- C: Moderate experience: have multiple experiences (ex. training in this area)
- D: Extensive experience: can perform well in this area and can train others

ADMINISTRATIVE SKILLS

A B C D

Please share experience in managing details, multi-tasking, and coordinating projects:

TEAM LEADING SKILLS

A B C D

Please share experience in leading teams of your peers and or students:

INTERPERSONAL SKILLS

A B C D

Please share experience in general communication skills and conflict management:

UP-FRONT LEADERSHIP AND TEACHING SKILLS

A B C D

Please share experience in giving instructions or teaching to a large group: